



Pre-employment Questionnaire  
Equal Opportunity Employer

**Personal Information**

Name (last name first)		Social Security Number	
		-	-
Present Address	City	State	Zip code
Home phone number		Daytime phone number	

**Employment Desired**

Position(s) of interest		Date you can start	
Are you currently employed?	Yes No	if yes, may we inquire of your present employer?	Yes No
Have you ever applied for employment with the Montgomery Biscuits? Yes No			
Were you hired by the Montgomery Biscuits? Yes No			
If yes, what year did you start?		What position(s) did you hold?	
Are you 18 years of age or older?	Yes No	If no, how old are you?	

**Education**

High School	Location	Years attended	Did you graduate?
College	Location	Years attended	Did you graduate?
Other	Location	Years attended	Degree/Certificate Earned

**Employment History**

(please list your last three employers, starting with your most current)

Month & Year	Name & Address of employer	Position	Reason for leaving
<b>1</b>			
<b>2</b>			
<b>3</b>			

## References

(please list the names of two persons not related to you, whom you have known at least one year)

Name	Address	Phone	Years known
1			
2			

## Special Skills

Do you speak, write or understand any foreign languages?    Yes    No    If yes what languages?
Do you have any other experience, training, qualifications or skills that you feel make you especially well suited for work at the Montgomery Biscuits?
Professional society memberships, extra curricular activities:

Have you ever been convicted of a crime of any kind? <b>Yes</b> <b>No</b>
(NOTE: No applicant will be denied employment solely on the grounds of a conviction of a criminal offense. However, the nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for will be considered.)
If yes, please explain:

How did you hear about employment with the Montgomery Biscuits?
<input type="checkbox"/> Radio <input type="checkbox"/> Television <input type="checkbox"/> Newspaper <input type="checkbox"/> Poster <input type="checkbox"/> Friend <input type="checkbox"/> Other (please explain)

Can you perform the essential duties of the job in which you wish to be employed, with or without accommodation?
<input type="checkbox"/> With Accommodation <input type="checkbox"/> Without Accommodation

## Authorization

" CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL."

" AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION."

" ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AUTHORIZED COMPANY REPRESENTATIVE."

Signature

Date

### **Submitting your application:**

You may submit your application either by dropping it off at the Biscuits front desk at Riverwalk Stadium during normal business hours, or by faxing it to Bill Sisk, Admin Asst, at 334-323-2225. With your application, please also complete the two attached background check authorization forms.

Thank you for your interest in the Biscuits!

# Montgomery Professional Baseball Club, LLC

## Authorization for Criminal Conviction History

As part of the employment process of Montgomery Professional Baseball Club, LLC, I understand that it is their policy to secure criminal conviction, civil litigation and/or credit history information using the information voluntarily provided below. I hereby authorize Montgomery Professional Baseball Club, LLC, and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment purposes, if they so desire. I also understand that this investigation may be covered by the provisions of the Fair Credit Report Act (FCRA) 15 USC 1681 et seq.

NAME. \_\_\_\_\_  
(Last Name) (First Name) (Middle Name)

MAIDEN NAMES/NAMES PREVIOUSLY USED: \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: \_\_\_\_ Height: \_\_\_\_ Weight \_\_\_\_  
Mo Day Yr

SOCIAL SECURITY NUMBER: \_\_\_\_/\_\_\_\_/\_\_\_\_ Hair Color: \_\_\_\_ Eye Color \_\_\_\_

COUNTY OF RESIDENCE \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_

DRIVER'S LICENSE NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_

I understand that the above information is required by bona fide law enforcement agencies to conduct a search of their records. I hereby authorize Montgomery Professional Baseball Club, LLC, and its agents to utilize the above information for the sole purpose of conducting a conviction only criminal history file search.

I further authorize any individual, company, firm, corporation, or public agency, including bona fide law enforcement agencies, to divulge any and all information, verbal or written, pertaining to me to Montgomery Professional Baseball Club, LLC, or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources. I understand this authorization automatically expires 90 days from the date executed below and that I have the right to revoke the authorization at anytime, provided I do so in writing. Finally, I understand that my initial and continued employment may be contingent upon successful completion of the background Investigation.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Witness Date

## **Authorization for Background Investigation**

I hereby willingly consent to the completion of a background investigation, and authorize Montgomery Professional Baseball Club, LLC, and/or their agents, to request from any individual, company, firm, corporation, or public agency, including bona fide law enforcement agencies, any records or information which pertains to me if so desired. I further authorize any individual, company, firm, corporation, or public agency, including bona fide law enforcement agencies, to divulge any and all information, verbal or written, pertaining to me, to include information or data received from other sources to Montgomery Professional Baseball Club, LLC, and/or its agents.

It is my understanding that any information obtained in the course of the background investigation will be held strictly confidential by the Montgomery Professional Baseball Club, LLC, and its agents. Information gathered will be used only in connection with the employment process of Montgomery Professional Baseball Club, LLC. I hereby authorize Montgomery Professional Baseball Club, LLC and/or its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment purposes if so desired. I also understand that the results of this investigation may be covered by the provisions of the Fair Credit Report Act (FCRA) 15 USC 1681 et seq.

I understand this authorization automatically expires 90 days from the date executed below and that I have the right to revoke the authorization at anytime, provided I do so in writing to both Montgomery Professional Baseball Club, LLC, and its agents identified above.

Finally, I also understand that initial and continued employment may be contingent upon successful completion of the Background Investigation.

**\*THIS IS A RELEASE OF INFORMATION\***  
**Read Carefully**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date